

IOC Meeting Minutes

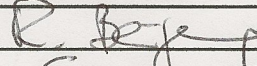
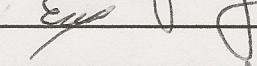

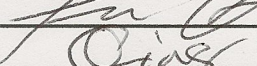

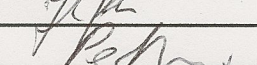
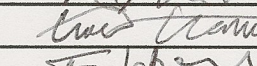



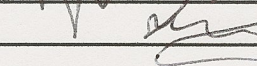
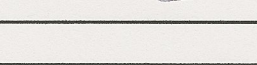
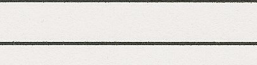
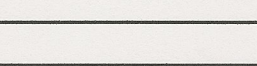
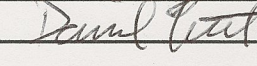

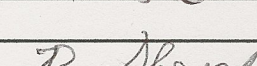
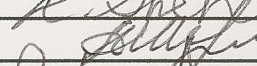

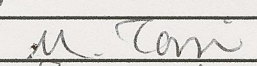
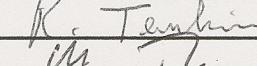
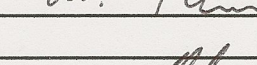




Monday August 28, 2017, 12pm

Attendance: 24 IOC members, two guests (J. Tignon, R. Giles)

- A. Hosting the 45th Annual IRMMW-THz conference, the 2020 meeting
 - a. Andrea Markelz proposal
 - b. Bob Giles proposal
 - c. P. Siegel: speaking on behalf of the 2020 Hosting Subcommittee (which consists of him only). Both Markelz and Giles have signed the MOU, which commits them to all of the clauses. He judges that both groups are technically competent to host the conference, and both have access to adequate facilities and etc. to host.
 - d. Vote taken. Buffalo is chosen.
- B. 2017 update (E. Castro-Camus)
 - a. budget is so far in the black but information still in flux. About 25 people are trapped in Houston by the hurricane and probably will not show up.
 - b. IOC dinner: meet at the first floor of the convention center tomorrow at 7pm.
- C. 2018 update (M. Tani, on behalf of himself and T. Idehara)
 - a. Venue (Nagoya Congress Center) is now finalized. Located in the city center. Large enough to support more than 700 attendees.
 - b. Dates: September 9-14 (student workshop on Sept. 8-9)
 - c. Expected regular registration fee: \$750/\$600 (student). Break-even attendance number is around 600 if no other support comes from government sources.
 - d. Technical Program Committee is finalized.
 - e. Web page is almost ready.
- D. 2019 update (J. Tignon, on behalf of himself and C. Sirtori)
 - a. Dates confirmed: September 1-6
 - b. Site confirmed and deposit paid: Mainson de la Chimie (7th arrondissement)
 - c. Local organizing committee confirmed. Working with ellipse&co, a French event organizing company.
 - d. Budgets are estimated as close to break-even with 575 participants. Expected registration fee: 550 euro/300 euro is somewhat low, and it was recommended to raise it a bit to be consistent with recent conferences.

Meeting adjourns, 2:40pm (remarkably on time!)

2017 IOC Meeting: Cancun, Mexico, Monday Aug. 28, 2017

	COMMITTEE MEMBERS	Signature
1	Rene Beigang	
2	Enrique Castro-Camus	
3	Jean-Louis Coutaz	
4	Gian Piero Gallerano	
5	Frank Hegmann	
6	Qing Hu	
7	Toshitaka Idehara	
8	John Jelonnek	
9	Peter Uhd Jepsen	
10	Kodo Kawase	
11	Fritz Keilmann	
12	Martin Koch	
13	Jean-Francois Lampin	
14	Jean Leotin	
15	Roger Lewis	
16	Alexander Litvak	
17	Shenggang Liu	
18	Nuria Llombart-Juan	
19	Wei Lu	
20	Neville Luhmann	
21	Emma MacPherson	
22	Andrea Markelz	PRESENT ON
23	Daniel Mittleman	
24	George Neil	
25	Gun-Sik Park	
26	Kiyomi Sakai	
27	Xue-Chu Shen	
28	Alexander Shkurinov	
29	Peter Siegel	
30	Jan Stake	
31	Masahiko Tani	
32	Richard J. Temkin	
33	Manfred Thumm	
34	Masayoshi Tonouchi	
35	Ken Wood	
36	Peiheng Wu	
37	Yirong Wu	
38	Chao Zhang	
39	Xi-Cheng Zhang	
	GUESTS	
1	Jerome TIGNON	
2	Bob Giles	
3		