

IRMMW-THz Society
Meeting minutes (Mittleman, Siegel)
Hong Kong
Tuesday, August 25, 2015
Meeting start: 12:35pm

26 members present

Park: welcome, review agenda

ITEM: 2018 venue

Idehara, Tani: proposal for Toyama: September 23-28, 2018 (see ppt file)

Some discussion points:

- budget does not yet include Society fee (~\$30K) or any contingency (suggested: 20%)
- proposed registration fee of \$420 is unrealistically too low
- no back-stop organization for budget overruns yet – negotiations still pending. This is strongly recommended by IOC

----- Idehara and Tani leave the room -----

Park: Toyama is a much better location than Matsue

K. Wood: still nervous about room sizes, although 5 rooms of 100 seats each might be ok

Q. Hu: has a colleague in Shanghai who is seriously considering proposing for 2021. Could contact him to see if he can rush together an alternative for 2018?

Thumm: last conference in Japan was 2003. It's their turn. Support the Toyama proposal.

Koch: the three-hour train ride from Narita to Toyama is a negative. Concerned.

Luhmann: ditto

XC Zhang: also ditto

Thumm: disagrees about the travel issue

Park: we can approve Toyama but attach a recommendation that the team consider other sites

Kawase: Osaka/Kyoto may be difficult because too crowded with tourists, hotels may not be readily available

MacPherson: maybe it is better to guide and help the Japan team rather than try to replace this proposal with a rushed one from another team.

Park: call for a vote

Vote: to approve the proposal for Toyama 2018

YES 19 No 4 Abstain 2 PROPOSAL APPROVED

----- Idehara returns -----

ITEM: 2015 conference update

MacPherson:

- record number of abstracts submitted: 753 WOW!
- 600 accepted, for a ~80% acceptance rate (very good, continues the trend)
- 624 attendees as of last night
- IEEE copyright process for submitted abstracts was horrible
- ShockLogic is not perfect. Sigh.
- New things this year:
 - Student workshop
 - Best poster designation
 - Poster session chairs
 - Conference app for mobile devices
- financial support: funds for students from various sources (thank you XC Zhang)
- budget: will be in the black, but the amount is not yet known.

ITEM: renewal of appointment of General Secretary

Park: nominate Peter Siegel, with no discussion

Mittleman: second

VOTE: Unanimous approval

ITEM: adding new members to IOC

Park:

- four IOC members absent this week: Parker, Markelz, Coutaz, Tonouchi
- Now: 29 IOC members + 2 ad hoc members
- Some parts of our community are clamoring for additional representation. How do we do this? Increase the size? Cycle people off quicker? Topic for ongoing discussion
- Reminder: the only difference between IOC and AIOC is voting rights.

Siegel: offers a motion concerning the creation of a standing list of candidates to fill vacancies on the IOC when needed. Any IOC / AIOC member is free to nominate individuals for this list, at any time. Simple majority vote of IOC would be required for approval of adding an individual to this list. Subsequently, selection of individuals from the list to be added to the IOC is at the discretion of the IOC Chair.

Gallerano: second

Vote: unanimous approval

ITEM: 2016 conference report

Jepsen: Copenhagen September 25-30 2016

- website name already passed on, website is up and going soon
- needs more program committee members
- no significant concerns at this time, everything is in process

ITEM: 2017 conference report

Castro-Camus: Cancun August 27-September 1 2017

- new tax law in Mexico saves \$65K
- registration fee can be reduced to \$540
- planned income: \$350K (in line with other conferences)
- 550 blocked rooms
- Professional company has been engaged for organization, will be paid up front through a loan from university
- Some discussion about planning for arranging high-profile plenary speakers, trying to get on their calendars early is wise for VIPs.

Meeting adjourned